



POSITION DESCRIPTION

TITLE: Legal Counsel

DEPARTMENT: Legal and Integrity

LOCATION: Driver Ave, Moore Park NSW 2021

REPORTS TO: Fiona Stuart, Head of Legal & Compliance, WAC 2026

START DATE: Fixed Term Contract: asap

END DATE: End Fixed Term Contract: 31 March 2026 (with possible 1 month extension dependent on Event requirements).

DIMENSIONS

• Number of direct reports	0
• Number of indirect reports	0
• Budget responsibility in \$. (State whether prime, shared or contributory responsibility)	N/A

Background on the AFC Women's Asian Cup 2026

The Asian Football Confederation (**AFC**) has awarded Football Australia the right to host the AFC Women's Asian Cup 2026 (the **Event**), the premier women's national football competition in Asia. A local organising committee (**LOC**) has been established by Football Australia to plan and deliver the Event. The LOC's vision is to deliver a world class event that celebrates Asia's rich football culture and leaves an enduring legacy for the game in Australia.

This prestigious event will bring together 12 nations in a tournament structured into three groups of four. Following the resounding success of last year's FIFA Women's World Cup, Football Australia, the LOC its stakeholders and partners are eager to create another tournament that celebrates women's football, delivers legacy outcomes for football and Australian society more broadly.

Purpose of Role

- The LOC is seeking a highly skilled and motivated Legal Counsel with a minimum of 3 years of experience to provide dedicated legal support and services for the Event.
- This role requires a legal professional skilled in commercial agreements, regulatory compliance, and risk management, ideally with experience specific to the events industry.
- The Legal Counsel will have duties across all legal aspects of the Event, from contracts to intellectual property and compliance, ensuring seamless and legally compliant execution.

Event-Specific Contract Drafting and Negotiation

- Draft, review, and negotiate a wide range of Event-related agreements, including venue rental contracts, vendor contracts, consultancy agreements.
- Work closely with internal teams to ensure all contracts align with business goals while effectively managing risk and ensuring compliance with Event-specific requirements.

Legal Risk Management and Compliance for Event

- Assist Head of Legal & Compliance and Senior Counsel in providing proactive legal advice on Event planning, production, and operational issues, with a focus on mitigating risks related to public safety, liability, and intellectual property.
- Provide legal advice and support to ensure Event compliance with relevant laws and regulations, including health and safety, environmental, consumer protection, and local government requirements.

Intellectual Property and Branding Protection

- Advise on intellectual property matters, including trademarks, copyright, and branding, related to the Event materials, marketing, and content.
- Ensure protection of proprietary information and assets associated with the Event, and advise on the use of third-party IP.

Regulatory Compliance and Policy Development

- Assist in the implementation of policies to ensure compliance with applicable laws and regulations, including consumer protection, ticketing laws, privacy regulations, and data protection.

Incident Management and Dispute Resolution

- Provide support for event-related incident response and crisis management, advising on the legal implications of various response strategies.

Cross-Functional Collaboration

- Work closely with departments such as Event Growth & Experience, Operations, and Finance to provide tailored legal support and advise on Event-specific legal questions.

Key Outcomes

- Internal LOC employee satisfaction with level of service provided by legal team
- Absence of adversarial actions
- AFC satisfaction with LOC's performance of AFC and relevant hosting state requirements.

Skills, Experience & Attributes

Skills & Experience

- Minimum 3 years' experience in drafting, reviewing, and negotiating commercial contracts, ideally within the events, hospitality, or entertainment industry.
- Proven experience in providing quality legal advice, drafting, negotiating and managing contracts
- Proven experience in the management of multiple and concurrent small-scale contracts
- Experience in protecting brands and/or intellectual property rights and in the sports industry preferred

Attributes

- Adaptable and proactive with a solutions-oriented mindset.
- Strong ethical standards and a commitment to confidentiality.
- Ability to thrive in a fast-paced, dynamic environment, especially during peak event periods.

Major interactions

Internal

- Head of Legal & Compliance
- Senior Legal Counsel
- LOC Senior Management Team
- LOC Functional Areas
- Football Australia

External

- AFC
- Federal, State and Territory Government stakeholders
- Police & customs
- Service providers
- Venue owners/operators
- External legal counsel

Unique Criteria (e.g. unique work hours, significant travel)

- Unique Work hours inclusive of weekend and evening work where required
- Ability to work with multiple stakeholders simultaneously
- Domestic and international travel where required